

ADMINISTRATIVE - INTERNAL USE ONLY

The authority of the Agency to provide programs for Agency and non-Agency personnel stems from Title 5, U.S. Code, Chapter 41. The Agency follows the general provisions of Chapter 41 as fully as possible, consistent with the Agency's operational and security requirements.

Within this authority the Director of Training will

- (a) conduct formal training courses based on requirements;
- (b) approve employees for Agency-sponsored external training and provide appropriate support;
- (c) provide speakers for non-Agency briefing and training activities and for component-conducted training programs;
- (d) maintain the official Agency Training Record of all Agency-sponsored training;
- (e) disseminate training information and publish the official Agency catalog of courses.

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